HM Revenue
& Customs

Tax Return 2018

Tax year 6 April 2017 to 5 April 2018 (2017-18)

UTR 9999999999
NINO AB112233C
Employer reference 946/T1

Date 06/04/2018

HM Revenue and Customs office address

Self Assessment
HM Revenue and Customs
BX9 1AS
United Kingdom

Telephone 0300 200 3310

Issue address 888

Mr A
The Address
Town
PO53 1DE

For
Reference

Your tax return

This notice requires you, by law, to make a return of your taxable income and capital gains, and any documents requested, for the year from 6 April 2017 to 5 April 2018.

Deadlines

We must receive your tax return by these dates:

- if you're using a paper return – by 31 October 2018 (or 3 months after the date of this notice if that's later)
- if you're filing a return online – by 31 January 2019 (or 3 months after the date of this notice if that's later)

If your return is late you'll be charged a £100 penalty. If your return is more than 3 months late, you'll be charged daily penalties of £10 a day.

If you pay late you'll be charged interest and a late payment penalty.

Most people file online

It's quick and easy to file online. Get started by typing www.tax.service.gov.uk/account/sign-in into your internet browser address bar to go directly to our official website.

Don't use a search website to find HMRC services online. If you haven't sent a tax return online before, why not join the 92% of people who already do it online? It's easy, secure and available 24 hours a day and you can also sign up for email alerts and online messages to help you manage your tax affairs.

To file on paper, please fill in this form using the following rules:

- enter your figures in whole pounds – ignore the pence
- round down income and round up expenses and tax paid, it is to your benefit
- if a box does not apply, please leave it blank – don't strike through empty boxes or write anything else

Starting your tax return

Before you start to fill it in, look through your tax return to make sure there is a section for all your income and claims – you may need some separate supplementary pages (see page TR 2 and the Tax Return notes).

For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Your personal details

1 **Your date of birth** – it helps get your tax right
DD MM YYYY

20 06 1974

2 **Your name and address** – if it is different from what is on the front of this form, please write the correct details underneath the wrong ones and put the date you changed address below DD MM YYYY

3 **Your phone number**

4 **Your National Insurance number** – leave blank if the correct number is shown above

What makes up your tax return

To make a complete return of your taxable income and gains for the year to 5 April 2018 you may need to complete some separate supplementary pages. Answer the following questions by putting 'X' in the 'Yes' or 'No' box.

1 Employment

Were you an employee, director, office holder or agency worker in the year to 5 April 2018? Please read the notes before answering. Fill in a separate 'Employment' page for each employment, directorship and so on. On each 'Employment' page you complete, enter any other payments, expenses or benefits related to that employment. Say how many 'Employment' pages you are completing in the 'Number' box below.

Yes X No Number 1

2 Self-employment

If you worked for yourself (on your 'own account' or in self-employment) in the year to 5 April 2018, read the notes to decide if you need to fill in the 'Self-employment' pages. You may not need to if this income is up to £1,000.

Do you need to fill in the 'Self-employment' pages?

Fill in a separate 'Self-employment' page for each business. On each 'Self-employment' page you complete, enter any payments or expenses related to that business. Say how many businesses you had in the 'Number' box below. (Answer 'Yes' if you were a 'Name' at Lloyd's.)

Yes X No Number 1

3 Partnership

Were you in partnership? Fill in a separate 'Partnership' page for each partnership you were a partner in and say how many partnerships you had in the 'Number' box below.

Yes No X Number

4 UK property

If you received income from UK property (including rents and other income from land you own or lease out), read the notes to decide if you need to fill in the 'UK property' pages. You may not need to if this income is up to £1,000.

Do you need to fill in the 'UK property' pages?

Yes No X

5 Foreign

If you:

- were entitled to any foreign income
- have, or could have, received (directly or indirectly) income, or a capital payment or benefit from a person abroad as a result of any transfer of assets
- want to claim relief for foreign tax paid

read the notes to decide if you need to fill in the 'Foreign' pages. You may not need to if your only foreign income was from land and property abroad up to £1,000.

Do you need to fill in the 'Foreign' pages?

Yes No X

6 Trusts etc

Did you receive, or are you treated as having received, income from a trust, settlement or the residue of a deceased person's estate? This does not include cash lump sums/transfer of assets, otherwise known as capital distributions, received under a will.

Yes No X

7 Capital gains summary

If you sold or disposed of any assets (for example, stocks, shares, land and property, a business), or had any chargeable gains, read the notes to decide if you have to fill in the 'Capital gains summary' page. If you do, you must also provide separate computations.

Do you need to fill in the 'Capital gains summary' page **and** provide computations?

Yes No X Computation(s) provided

8 Residence, remittance basis etc

Were you, for all or part of the year to 5 April 2018, one or more of the following:

- not resident
- not domiciled in the UK and claiming the remittance basis
- dual resident in the UK and another country?

Yes No X

9 Additional information

Some less common kinds of income and tax reliefs, for example Married Couple's Allowance, Life insurance gains, chargeable event gains, Seafarer's Earnings Deduction and details of disclosed tax avoidance schemes, should be returned on the 'Additional information' pages. Do you need to fill in the 'Additional information' pages?

Yes No X

If you need more pages

If you answered 'Yes' to any of questions 1 to 9, please check to see if within this return, there's a page dealing with that kind of income or gain. If there's not, you'll need separate supplementary pages. Do you need to get and fill in separate supplementary pages?

Yes X No

If 'Yes', go to www.gov.uk/taxreturnforms to download them.

Income

Interest and dividends from UK banks and building societies

1 **Taxed UK interest** - the net amount after tax has been taken off - read the notes

£ • 0 0

2 **Untaxed UK interest** - amounts which have not had tax taken off - read the notes

£ • 0 0

3 **Untaxed foreign interest (up to £2,000)** - amounts which have not had tax taken off - read the notes

£ • 0 0

4 **Dividends from UK companies** - the amount received - read the notes

£ • 0 0

5 **Other dividends** - the amount received - read the notes

£ • 0 0

6 **Foreign dividends (up to £300)** - the amount in sterling after foreign tax was taken off. Don't include this amount in the 'Foreign' pages

£ • 0 0

7 **Tax taken off foreign dividends** - the sterling equivalent

£ • 0 0

UK pensions, annuities and other state benefits received

8 **State Pension** - amount you were entitled to receive in the year, **not the weekly or 4-weekly amount** - read the notes

£ • 0 0

9 **State Pension lump sum** - the gross amount of any lump sum - read the notes

£ • 0 0

10 **Tax taken off box 9**

£ • 0 0

11 **Pensions (other than State Pension), retirement annuities and taxable lump sums treated as pensions** - the gross amount. Tax taken off goes in box 12

£ • 0 0

12 **Tax taken off box 11**

£ • 0 0

13 **Taxable Incapacity Benefit and contribution-based Employment and Support Allowance** - read the notes

£ • 0 0

14 **Tax taken off Incapacity Benefit in box 13**

£ • 0 0

15 **Jobseeker's Allowance**

£ • 0 0

16 **Total of any other taxable State Pensions and benefits**

£ • 0 0

Other UK income not included on supplementary pages

Don't use this section for income that should be returned on supplementary pages. Share schemes, gilts, stock dividends, life insurance gains and certain other kinds of income go on the 'Additional information' pages.

17 **Other taxable income** - before expenses and tax taken off

£ • 0 0

18 **Total amount of allowable expenses** - read the notes

£ • 0 0

19 **Any tax taken off box 17**

£ • 0 0

20 **Benefit from pre-owned assets** - read the notes

£ • 0 0

21 **Description of income in boxes 17 and 20** - if there's not enough space here please give details in the 'Any other information' box, box 19, on page TR 7

Tax reliefs

Paying into registered pension schemes and overseas pension schemes

Don't include payments you make to your employer's pension scheme which are deducted from your pay before tax or payments made by your employer. If your contributions and other pension inputs are more than the Annual Allowance, you should also fill in boxes 10, 11 and 12 on page Ai 4 of the 'Additional information' pages.

1 **Payments to registered pension schemes where basic rate tax relief will be claimed by your pension provider (called 'relief at source'). Enter the payments and basic rate tax**

£ . 0 0

2 **Payments to a retirement annuity contract where basic rate tax relief will not be claimed by your provider**

£ . 0 0

3 **Payments to your employer's scheme which were not deducted from your pay before tax** – this will be unusual – read the notes

£ . 0 0

4 **Payments to an overseas pension scheme, which is not UK-registered, which are eligible for tax relief and were not deducted from your pay before tax**

£ . 0 0

Charitable giving

5 **Gift Aid payments made in the year to 5 April 2018**

£ . 0 0

6 **Total of any 'one-off' payments in box 5**

£ . 0 0

7 **Gift Aid payments made in the year to 5 April 2018 but treated as if made in the year to 5 April 2017**

£ . 0 0

8 **Gift Aid payments made after 5 April 2018 but to be treated as if made in the year to 5 April 2018**

£ . 0 0

9 **Value of qualifying shares or securities gifted to charity**

£ . 0 0

10 **Value of qualifying land and buildings gifted to charity**

£ . 0 0

11 **Value of qualifying investments gifted to non-UK charities in boxes 9 and 10**

£ . 0 0

12 **Gift Aid payments to non-UK charities in box 5**

£ . 0 0

Blind Person's Allowance

13 **If you're registered blind, or severely sight impaired, and your name is on a local authority or other register, put 'X' in the box**

14 **Enter the name of the local authority or other register**

15 **If you want your spouse's, or civil partner's, surplus allowance, put 'X' in the box**

16 **If you want your spouse, or civil partner, to have your surplus allowance, put 'X' in the box**

Other less common reliefs are on the 'Additional information' pages.

Student Loan repayments

Please read the notes before filling in boxes 1 to 3.

1 **If you've received notification from the Student Loans Company that repayment of an Income Contingent Student Loan began before 6 April 2018, put 'X' in the box and we'll use your plan type to calculate the amount due**

2 **If your employer has deducted Student Loan repayments enter the amount deducted**

£ . 0 0

3 **If you think your loan may be fully repaid within the next 2 years, put 'X' in the box**

High Income Child Benefit Charge

Fill in this section if all of the following apply:

- your income was over £50,000
- you or your partner (if you have one) got Child Benefit (this also applies if someone else claims Child Benefit for a child who lives with you and pays you or your partner for the child's upkeep)
- couples only - your income was higher than your partner's

Please read the notes. Use the calculator at www.gov.uk/child-benefit-tax-calculator to help you work out the Child Benefit payments you received.

If you have to pay this charge for the 2018-19 tax year and you do not want us to use your 2018-19 PAYE tax code to collect that tax during the year, put 'X' in box 3 on page TR 6.

1 **Enter the total amount of Child Benefit you and your partner got for the year to 5 April 2018**

£ . 0 0

2 **Enter the number of children you and your partner got Child Benefit for on 5 April 2018**

3 **Enter the date that you and your partner stopped getting all Child Benefit payments if this was before 6 April 2018**

DD MM YYYY

Marriage Allowance

Please read the notes. If your income for the year ended 5 April 2018 was less than £11,500 you can transfer £1,150 of your Personal Allowance to your spouse or civil partner to reduce the amount of tax they pay if all of the following apply:

- you were married to, or in a civil partnership with, the same person for all or part of the tax year
- you were both born on or after 6 April 1935
- your spouse or civil partner's income was not taxed at the higher rate

Fill in this section if you want to make the transfer:

1 **Your spouse or civil partner's first name**

2 **Your spouse or civil partner's last name**

3 **Your spouse or civil partner's National Insurance number**

4 **Your spouse or civil partner's date of birth** DD MM YYYY

5 **Date of marriage or civil partnership** DD MM YYYY

Finishing your tax return

Calculating your tax - if we receive this paper tax return by 31 October 2018 or if you file online, we'll do the calculation for you and tell you how much you have to pay (or what your repayment will be) before 31 January 2019. We'll add the amount due to your Self Assessment Statement, together with any other amounts due.

Don't enter payments on account, or other payments you have made towards the amounts due, on your tax return. We'll deduct these on your Self Assessment Statement. If you want to calculate your tax, ask us for the 'Tax calculation summary' pages and notes. The notes will help you work out any tax due or repayable, and if payments on account are necessary.

Tax refunded or set off

1 **If you've had any 2017–18 Income Tax refunded or set off by us or Jobcentre Plus, enter the amount**

£ . 0 0

If you have not paid enough tax

We recommend you pay any tax due electronically. Read the notes.

2 **If you owe less than £3,000 for the 2017–18 tax year (excluding Class 2 NICs) and you send us your paper tax return by 31 October, or 30 December 2018 if you file online, we'll try to collect the tax through your wages or pension by adjusting your 2019-20 tax code. If you don't want us to do this, put 'X' in the box** - read the notes

X

3 **If you owe tax on savings, casual earnings and/or the High Income Child Benefit Charge for the 2018–19 tax year, we'll try to collect it through your wages or pension by adjusting your 2018–19 tax code. If you don't want us to do this, put 'X' in the box** - read the notes

X

If you have paid too much tax

To claim a repayment, fill in boxes 4 to 14 below. If you paid your tax by credit or debit card, we'll always try to repay back to your card first before making any repayment as requested by you below. Please allow up to 4 weeks for any repayment to reach you before contacting us.

4 **Name of bank or building society**

5 **Name of account holder (or nominee)**

6 **Branch sort code**

7 **Account number**

8 **Building society reference number**

9 **If you don't have a bank or building society account, or if you want us to send a cheque to you or to your nominee, put 'X' in the box**

10 **If you've entered a nominee's name in box 5, put 'X' in the box**

11 **If your nominee is your tax adviser, put 'X' in the box**

12 **Nominee's address**

13 **and postcode**

14 **To authorise your nominee to receive any repayment, you must sign in the box. A photocopy of your signature will not do**

Your tax adviser, if you have one

This section is optional. Please read the notes about authorising your tax adviser.

15 **Your tax adviser's name**

16 **Their phone number**

17 **The first line of their address including the postcode**

Postcode

18 **The reference your adviser uses for you**

Any other information

19 **Please give any other information in this space**

Signing your form and sending it back

Please fill in this section and sign and date the declaration at box 22.

20 **If this tax return contains provisional or estimated figures, put 'X' in the box**

21 **If you're enclosing separate supplementary pages, put 'X' in the box**

X

22 **Declaration**

I declare that the information I've given on this tax return and any supplementary pages is correct and complete to the best of my knowledge and belief.

I understand that I may have to pay financial penalties and face prosecution if I give false information.

Signature

Date DD MM YYYY

23 **If you've signed on behalf of someone else, enter the capacity. For example, executor, receiver**

24 **Enter the name of the person you have signed for**

25 **If you filled in boxes 23 and 24 enter your name**

26 **and your address**

Postcode

HM Revenue & Customs

Employment

Tax year 6 April 2017 to 5 April 2018 (2017–18)

Your name: Mr A

Your Unique Taxpayer Reference (UTR): 99999 99999

Complete an 'Employment' page for each employment or directorship

1 **Pay from this employment – the total from your P45 or P60** – before tax was taken off
£ 1500.00

2 **UK tax taken off pay in box 1**
£ 50.00

3 **Tips and other payments not on your P60**
£ .00

4 **PAYE tax reference of your employer (on your P45/P60)**
946 / T1

5 **Your employer's name**
Tesco

6 **If you were a company director, put 'X' in the box**

6.1 **If you ceased being a director before 6 April 2018, put the date the directorship ceased in the box** DD MM YYYY

7 **And, if the company was a close company, put 'X' in the box**

8 **If you're a part-time teacher in England or Wales and are on the Repayment of Teachers' Loans Scheme for this employment, put 'X' in the box**

Benefits from your employment - use your form P11D (or equivalent information)

9 **Company cars and vans**
£ .00

10 **Fuel for company cars and vans**
£ .00

11 **Private medical and dental insurance**
£ .00

12 **Vouchers, credit cards and excess mileage allowance**
£ .00

13 **Goods and other assets provided by your employer**
£ .00

14 **Accommodation provided by your employer**
£ .00

15 **Other benefits (including interest-free and low interest loans)**
£ .00

16 **Expenses payments received and balancing charges**
£ .00

Employment expenses

17 **Business travel and subsistence expenses**
£ .00

18 **Fixed deductions for expenses**
£ .00

19 **Professional fees and subscriptions**
£ .00

20 **Other expenses and capital allowances**
£ .00

Share schemes, employment lump sums, compensation, deductions and Seafarers' Earnings Deduction are on the 'Additional information' pages.

HM Revenue & Customs

Self-employment (short)

Tax year 6 April 2017 to 5 April 2018 (2017–18)

Please read the 'Self-employment (short) notes' to check if you should use this page or the 'Self-employment (full)' page.

For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Your name

Mr A

Your Unique Taxpayer Reference (UTR)

99999 99999

Business details

1 **Description of business**

Carpenter

2 **Postcode of your business address**

PO53 1DE

3 **If your business name, description, address or postcode have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box of your tax return**

4 **If you are a foster carer or shared lives carer, put 'X' in the box**

5 **If your business started after 5 April 2017, enter the start date** DD MM YYYY

6 **If your business ceased before 6 April 2018, enter the final date of trading** DD MM YYYY

31 10 2017

7 **Date your books or accounts are made up to**

30 10 2017

8 **If you used cash basis, money actually received and paid out, to calculate your income and expenses put 'X' in the box**

Business income – if your annual business turnover was below £85,000

9 **Your turnover** – the takings, fees, sales or money earned by your business

£ 14000.00

10 **Any other business income not included in box 9**

£ .00

10.1 **Trading income allowance** - read the notes

£ 1000.00

Allowable business expenses

If your annual turnover was below £85,000 you may just put your total expenses in box 20, rather than filling in the whole section.

11 **Costs of goods bought for resale or goods used**

£ .00

12 **Car, van and travel expenses**
– after private use proportion

£ .00

13 **Wages, salaries and other staff costs**

£ .00

14 **Rent, rates, power and insurance costs**

£ .00

15 **Repairs and maintenance of property and equipment**

£ .00

16 **Accountancy, legal and other professional fees**

£ .00

17 **Interest and bank and credit card etc financial charges**

£ .00

18 **Phone, fax, stationery and other office costs**

£ .00

19 **Other allowable business expenses** – client entertaining costs aren't an allowable expense

£ .00

20 **Total allowable expenses** – total of boxes 11 to 19

£ .00

Net profit or loss

21 **Net profit** – if your business income is more than your expenses (if box 9 + box 10 minus box 20 is positive) £ 14000.00	**22** **Or, net loss** – if your expenses exceed your business income (if box 20 minus (box 9 + box 10) is positive) £ .00

Tax allowances for vehicles and equipment (capital allowances)

Don't include the cost of these in your business expenses.

23 **Annual Investment Allowance** £ .00	**25** **Other capital allowances** £ .00
24 **Allowance for small balance of unrelieved expenditure** £ .00	**26** **Total balancing charges** – for example, where you have disposed of items for more than their tax value £ .00

Calculating your taxable profits

Your taxable profit may not be the same as your net profit. Please read the 'Self-employment (short) notes' to see if you need to make any adjustments and fill in the boxes which apply to arrive at your taxable profit for the year.

27 **Goods and/or services for your own use** £ .00	**29** **Loss brought forward from earlier years set off against this year's profits** – up to the amount in box 28 £ .00
28 **Net business profit for tax purposes (if box 21 + box 26 + box 27 minus (boxes 22 to 25) is positive). If you're claiming trading income allowance (box 21 + box 26 + box 27 minus box 10.1)** £ 14000.00	**30** **Any other business income not included in box 9 or box 10** – for example, non arm's length reverse premiums £ .00

Total taxable profits or net business loss

If your total profits from all Self-employments and Partnerships for 2017-18 are less than £6,025, you don't have to pay Class 2 National Insurance contributions, but you may want to pay voluntarily (box 36) to protect your rights to certain benefits.

31 **Total taxable profits from this business (if box 28 + box 30 minus box 29 is positive).** £ 13000.00	**32** **Net business loss for tax purposes (if boxes 22 to 25 minus (box 21 + box 26 + box 27) is positive)** £ .00

Losses, Class 2 and Class 4 National Insurance contributions (NICs) and CIS deductions

If you've made a loss for tax purposes (box 32), read the 'Self-employment (short) notes' and fill in boxes 33 to 35 as appropriate.

33 **Loss from this tax year set off against other income for 2017–18** £ .00	**36** **If your total profits for 2017–18 are less than £6,025 and you choose to pay Class 2 NICs voluntarily, put 'X' in the box**
34 **Loss to be carried back to previous year(s) and set off against income (or capital gains)** £ .00	**37** **If you're exempt from paying Class 4 NICs, put 'X' in the box**
35 **Total loss to carry forward after all other set-offs** – including unused losses brought forward £ .00	**38** **Total Construction Industry Scheme (CIS) deductions taken from your payments by contractors** – CIS subcontractors only £ 400.00

Mr A - UTR:99999 99999

HM Revenue & Customs

Tax calculation summary

Tax year 6 April 2017 to 5 April 2018 (2017-18)

Your name	Your Unique Taxpayer Reference (UTR)
Mr A	99999 99999

For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Self Assessment

You can use the Working Sheet in the 'Tax calculation summary notes' to work out the total tax, Student Loan repayment, Class 2 NICs and Class 4 NICs due or overpaid for 2017-18. If the result is a positive amount, enter it in box 1; if it's negative, enter it in box 2.

1 **Total tax (this may include Student Loan repayment), Class 2 NICs and Class 4 NICs due before any payments on account**

£ 665.24

2 **Total tax (this may include Student Loan repayment), Class 2 NICs and Class 4 NICs overpaid**

£ .

3 **Student Loan repayment due**

£ .

4 **Class 4 NICs due**

£ 435.24

4.1 **Class 2 NICs due**

£ 80.00

5 **Capital Gains Tax due**

£ .

6 **Pension charges due**

£ .

Underpaid tax and other debts

If you pay tax under PAYE, look at your P2, 'PAYE Coding Notice' and the notes in Section 11 of the 'Tax calculation summary notes', then fill in boxes 7, 8 and 9 as appropriate.

7 **Underpaid tax for earlier years included in your tax code for 2017-18** - enter the amount shown as 'amount of underpaid tax for earlier years' from your P2, 'PAYE Coding Notice'

£ .

8 **Underpaid tax for 2017-18 included in your tax code for 2018-19** - enter the amount shown as 'estimated underpayment for 2017-18' from your P2, 'PAYE Coding Notice'

£ .

9 **Outstanding debt included in your tax code for 2017-18** - enter the amount from your P2, 'PAYE Coding Notice'

£ .

Payments on account

Please read the notes in Section 12 of the 'Tax calculation summary notes' to see if you need to make any payments on account for 2018-19.

10 **If you are claiming to reduce your 2018-19 payments on account, put 'X' in the box** - enter the reduced amount of your first payment in box 11 and say why you are making the claim in box 17 on page TC 2 of this form

11 **Your first payment on account for 2018-19** - enter the amount (including pence)

£ 0.00

Blind person's surplus allowance and married couple's surplus allowance

Enter the amount of any surplus allowance transferred from your spouse or civil partner.

12 **Blind person's surplus allowance you can have**

£ . 0 0

13 **If you or your spouse or civil partner were born before 6 April 1935, the amount of married couple's surplus allowance you can have**

£ . 0 0

Adjustments to tax due

You may need to make an adjustment to increase or decrease your tax for 2017-18 because you're claiming averaging for farmers and creators of literary or artistic work, making certain adjustments to earlier years or carrying back to 2017-18 certain losses from 2018-19. If you need help in filling in these boxes, ask us or your tax adviser.

14 **Increase in tax due because of adjustments to an earlier year**

£ .

15 **Decrease in tax due because of adjustments to an earlier year**

£ .

16 **Any 2018-19 repayment you are claiming now**

£ .

Any other information

17 **Please give any other information in this space**

Mr A - UTR:99999 99999